



St. Stephen's School  
Winchester Road  
Twickenham, TW1 1LF

**Gift Aid**

St. Stephen's School Trust is a registered charity (Charity No. 800126) and if you are a UK tax payer we are allowed to reclaim gift aid on donations made to the School Trust. The tax reclaim, from HMRC, will help boost the school's finances therefore enabling us to have extra money for resources and projects for our school. If you are a UK taxpayer and would like St. Stephen's School Trust to reclaim gift aid from your donations please completed the form below. The gift aid acceptance can be cancelled at any time.

Yours Sincerely,

Liz Bachour  
Head Teacher

Alice Bishop  
Chair of Governors

**DECLARATION**

Child/Children's Name: .....  
& Year Group

Donors Details: Title: ..... First Name..... Surname.....

Full Home Address: .....

Postcode: .....

I agree for St. Stephen's School Trust to reclaim gift aid on my behalf from the date below until I inform them otherwise.

Date:..... Signature:.....

Please notify St. Stephen's if:

- You want to cancel this declaration
- There has been a change your name or home address
- You no longer pay sufficient tax on your income and/or capital gains.

Please return your form completed and signed to the School Office or by Post to 'Finance Officer, St. Stephen's School, Winchester Road, Twickenham, TW1 1LF.'